

# INFORMATION SECURITY MANAGEMENT SYSTEM



**Privacy Policy** 

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Version: 1.01



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#### 1. What data do we collect?

In the contact form on our website, we collect the following data:

- · Name (required)
- · Email address (required)
- · Message subject (required)
- · Message body (required)



# 2. Who is responsible for the processing of your data?

Escobar Villanúa Services, SL [EV Services]

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Príncipe de Vergara, 109

28002 Madrid

Email: privacidad@evservices.es



#### 3. For what purpose do we process your data?

At EV Services we process the information you provide to us in order to:

- Respond to inquiries or requests for information.
- Manage the commercial or contractual relationship.
- Send communications about our services, if you have given us your consent.



## 4. What is the legitimacy for the processing of your data?

The legal bases for the processing of your data are:

- The consent of the data subject (contact or subscription form).
- The performance of a contract or the application of pre-contractual measures.
- Compliance with legal obligations.



# 5. How long will we keep your data?

Your personal data will be kept for the time strictly necessary to comply with the purpose for which they were collected, as well as to attend to possible legal responsibilities.



#### 6. To whom will your data be communicated?

No data will be transferred to third parties, except under legal obligation or when necessary for the provision of the requested service (for example, technology providers with whom we have signed confidentiality and data processing contracts).



## 7. What are your rights?

You have the right to:

- Access your personal data.
- Request the rectification of inaccurate data.
- Request their deletion when they are no longer needed.
- Object to the processing of your data.
- Request the restriction of processing.
- Request the portability of your data.

To exercise your rights, you can write to us at <a href="mailto:evs@evservices.es">evs@evservices.es</a>, attaching a copy of your ID card or equivalent document.

If you consider that your rights have not been respected, you can file a complaint with the Spanish Data Protection Agency (<a href="https://www.aepd.es">www.aepd.es</a>).



# 8. Information Security

EV Services has adopted the necessary technical and organisational measures to guarantee a level of security appropriate to the risk, and to prevent the alteration, loss, processing or unauthorised access to personal data.



## 9. Changes to the Privacy Policy

We reserve the right to modify this Privacy Policy to adapt it to new legislation or jurisprudence. In such a case, we will post the changes reasonably in advance on this website.